
Pricing

Please note that the cost structure should be based on the following costing schedule:

Kindly indicate your Pricing/Commission Fee % for the duration of the contract (3 years)

Domestic Travels Rates		International Travel Rates	
RATES / %		RATES / %	
<u>Accommodation</u>	<u>R</u>	Accommodation	<u>R</u>
Flights	R	Flights	R
Car Rental	R	Car Rental	R
Taxi Services	R	Taxi Services	R
Parking at Airports	R	Parking at Airports	R
Bus/Train	R	Bus/Train	R
Booking of conference venue & Facilities.	R	Booking of conference venue & Facilities.	R
Visa	R	Visa	R
Event(s) Management	%	Event(s) Management	%
Amendments to Bookings	R	Amendments to Bookings	R
Group booking	%	Group booking	%
Total Rates	R	Total Rates	R
Commission %	%	Commission %	%

Having read through and examined the Request for proposal (RFP) Document, the General Conditions, the Terms of Reference and all other Forms and Annexures to the RFP document, we offer to conduct travel management services at Capricorn TVET College, 16 Market Street.

We undertake to hold this offer (as per cost breakdown matrix) open for acceptance for a period of 90 days from the date of submission of the offers. We further undertake that upon